

Michigan Health Endowment Fund
Board Meeting
November 14, 2019
Hampton Inn, 8068 Challis Road, Brighton, MI

Meeting Minutes

Call to order

The board meeting of the Michigan Health Endowment Fund was called to order at 1:00 p.m. by Chairman Tim Damschroder.

Roll call

A quorum was determined based on the presence of the following board members:

Board Members present:

Tim Damschroder
Lynn Alexander
Keith Pretty
Rob Fowler
Michael Williams
Sue Jandernoa
Tina Reynolds
Alexis Wiley (phone)

Others present:

Paul Hillegonds
Terry Gardner
Julie Skubik

Approval of agenda:

Chairman Damschroder asked if there were any comments regarding the agenda, which was approved without objection.

Review and approval of the minutes from the previous meetings:

Board Member Pretty moved to approve the minutes from the August 14, 2019 board meeting. Ms. Jandernoa seconded. Motion passed 7-0.

Public Comment:

There was no public comment.

Chairman's Report:

Chairman Damschroder thanked and congratulated Ms. Jandernoa and Ms. Reynolds on the reappointment by Governor Whitmer to the Health Fund Board of Directors. Chairman Damschroder also reported that Zaineb Hussein has been appointed by the Governor to succeed Alexis Wiley to the Health Fund Board. Ms. Hussein's appointment is on the recommendation of the House Minority Leader Greig.

The next item presented by Chairman Damschroder was a resolution thanking and honoring Alexis Wiley for her board service and wishing her the best. The following motion was made by Ms. Alexander and seconded by Mr. Fowler:

WHEREAS, the Michigan Health Endowment Fund has been privileged to have Alexis Wiley as a board director committed to advancing the mission of the foundation, and

WHEREAS, Alexis Wiley has been a strong advocate for the health and wellness of Michigan residents, and

WHEREAS, we, as members of the Michigan Health Endowment Fund Board of Directors wish to extend our utmost appreciation for the work and expertise that Alexis Wiley has brought to her directorship, and

WHEREAS, the Board wishes to extend our sincere best wishes for every happiness in the future to Alexis Wiley,

NOW THEREFORE BE IT RESOLVED, that the Michigan Health Endowment Fund Board of Directors honors and is grateful for the service of Alexis Wiley and wishes her well in all future endeavors, and, further, that this resolution of appreciation and support be duly recorded and spread across the minutes of the Michigan Health Endowment Fund on this fourteenth day of the month of November in the year 2019.

CEO Report:

Mr. Hillegonds recognized new staff members to the Health Fund and reported that a reception is planned for board members and staff prior to the annual board meeting in February. Mr. Hillegonds reported on the strategic plan preparation, 3rd and 4th quarter program updates, CMF Conference participation, NHL convening date, communications and the timing of future RFPs.

Program Presentation:

Hayley Roberts moderated a grantee panel discussion that focused on capacity building and related activities we have conducted. The members of the panel were Emma Garcia from Access West Michigan and Lori Noyer from the Ingham County Health Department.

Becky Cienki presented an update on the Behavioral Health program and how the Behavioral Health Access Study has informed program projects.

Grantmaking Committee:

Ms. Jandernoa reported that the Grantmaking Committee met on October 21, 2019 to review Healthy Aging and Special Projects and Emerging Ideas grant proposals. The Committee also met immediately prior to this Board Meeting to consider updates to several grant proposals resulting from questions of the committee members as well as changes to specific grant recommendations. The committee recommended 25 proposals and \$7.4 million in funding for the Healthy Aging grants. Program Director Kari Sederburg outlined the review process and presented the proposals. Listed below are the recommended proposals.

2019 HEALTHY AGING PROGRAM PROPOSALS RECOMMENDED FOR FUNDING

Applicant Name	Project Title	Amount Recommended
Beaumont Health Foundation	Expanding Advanced Care Planning in the Clinical and Community Setting	\$223,049
Connected Nation, Inc./Connect MI	Closing Gaps in Rural Telehealth: Making Telehealth Tools More Accessible for Rural Doctors and Patients	\$434,975
Michigan State University	GREETS: Geriatric Rural Extension of Expertise through Telegeriatric Services	\$499,984

MidMichigan Health Foundation	Bridge to Belonging: Partnership to End Loneliness, Implementation	\$275,126
Senior Resources of West Michigan	Enhanced Care	\$493,000
Catholic Social Services of Washtenaw County	Ahead of the Curve	\$499,960
Henry Ford Health System	Closing the Loop for Seniors: A Pilot to Equip their Caregivers with Instructions & Support to Address Medical and Social Needs	\$500,000
Michigan Parkinson Foundation	Parkinson's Disease Education for Health Care Providers and Caregivers	\$223,000
Region 3B Area Agency on Aging	Caregiver Career Support and Development Initiative (CCSDI)	\$500,000
Wayne County Neighborhood Legal Services	Legal Empowerment for Caregivers	\$225,568
Battle Creek Community Foundation	Statewide Expansion – To Ensure they Come Home (TECH)	\$500,000
Central Michigan University	Rural Older Adult Mobile (ROAM) Care: Reaching the Unreachable	\$473,722
Generations United	Intergenerational Solutions for Healthy Aging in Michigan	\$499,583
Otsego County Commission on Aging (OCCOA)	Replication and Expansion of Innovative "Technology and Aging" Program to Additional Michigan Communities	\$433,158
Huron Valley Ambulance	Bringing Whatever It Takes to the Highest Risk Medicare and Medicaid Population	\$495,000
Association of Chinese Americans, Inc. (ACA)	A Planning Grant to Develop a Culturally Targeted Service Plan for Asian American Caregivers	\$100,000
Brilliant Detroit	Agencies United for Healthy Aging	\$200,000
Manistee County Human Services Collaborative Body (United Way of Manistee County)	Manistee Creating Community In-Home Care Solutions	\$175,000
Michigan Coalition Against Homelessness	Older Adult Homelessness Pilot Continuation	\$73,306
Michigan Dept. of Health and Human Services	Caregiver Resource Collaborative	\$193,947
Michigan Health Improvement Alliance	4M4ME – Improving Medication Use for Healthy Aging	\$199,650
Michigan Peer Review Organization	Social Isolation and Loneliness Reduction Project	\$191,623
Michigan State University	Sleep Education for Elders Program (SLEEP)	\$166,736
Region IV Area Agency on Aging	Southwest Michigan Care Continuum Transformation Strategy	\$200,000
UPCAP Services, Inc.	An Assessment and Analysis of Non-Emergency Medical Transportation (NEMT) Services in the Upper Peninsula	\$115,000

Chairman Damschroder asked all board members to identify any of the recommended grants where he/she might have a conflict of interest. There were no conflicts.

Ms. Alexander moved and Mr. Pretty seconded, to approve the 25 grants listed above.

The vote passed 7-0.

Next, Ms. Jandernoa reported on the Special Projects and Emerging Ideas proposals reviewed by staff and recommended by the committee; 15 proposals were presented to the board for approval for funding totaling \$5.9 million. Program Director Laurie Solotorow outlined the review process and presented the proposals. Listed below are the recommended proposals.

**2019 SPECIAL PROJECTS AND EMERGING IDEAS PROGRAM PROPOSALS
RECOMMENDED FOR FUNDING**

Applicant Name	Project Title	Amount Recommended
Elder Law of Michigan, Inc.	Improving Food Security and Access by Addressing Procedural Barriers to SNAP	\$285,989
Funder Collaborative for U.P. Health Needs Assessment Project Implementation	U.P. Partnership Grants: Collaborating to Improve the Health of Michigan's Upper Peninsula	\$250,000
Michigan Department of Health and Human Services	Achieving Same Day Eligibility Determinations through Partnership with Civilla	\$500,000
Michigan Department of Health and Human Services	Community Integrated Paramedicine Infrastructure Improvements	\$500,000
Michigan Department of Health and Human Services	Healthy Behaviors as Part of the Healthy Michigan Plan: Curriculum/Module Development for Providers	\$124,898
Michigan Department of Health and Human Services	Implementing the National Core Indicators- Aging and Disabilities (NCI-AD) Adult Consumer Survey in Michigan	\$498,897
Michigan Department of Health and Human Services	Phase 2 Housing Interventions: Data, Referrals, and Social Impact Bond Design	\$500,000
Michigan Department of Health and Human Services	Psychiatric Collaborative Care Management for Services in Primary Care	\$487,142
Michigan Department of Health and Human Services	Statewide Health Information Technology (HIT) Road Map	\$500,000
Michigan Health Improvement Alliance	THRIVE Funding and Financing System	\$414,700
The Regents of the University of Michigan	The Michigan Opioid Prescribing Engagement Network Pediatric Initiative	\$500,000
Wayne State University	PHOENIX – Population Health OutcomEs aNd Information EXchange	\$500,000
Michigan Public Health Institute	Improving maternal and infant mortality with strategies that disrupt unconscious bias: a health equity approach	\$401,021

The following two proposals were recommended with contingencies.

Michigan Department of Health and Human Services	Behavioral health system improvement	\$375,000
Michigan Department of Health and Human Services	Improving Outcomes for Justice-Impacted Youth	\$100,000

Terry Gardner indicated that the Behavioral health system project is contingent upon MDHHS including Health Fund personnel in the subcontractor selection, and that the Improving Outcomes for Justice Impacted Youth project is contingent upon MDHHS securing phase II funding for the program prior to receipt of Health Fund monies for phase I.

Chairman Damschroder asked all board members to identify any of the recommended grants where he/she might have a conflict of interest with the 15 proposals. There were no conflicts.

Mr. Fowler moved, and Mr. Williams seconded, to approve the 13 unconditional grants listed above, and the two grants subject to the contingencies identified.

The vote passed 7-0.

Treasurer’s Report:

Mr. Pretty reported that the committee met and reviewed results of the year to date endowment portfolio and operating portfolio investments. Mr. Gardner reported that an RFP was issued to review the market and scope of audit services. The committee decided to remain with current auditor George C. Johnson & Company.

Executive and Compensation Committee:

Chairman Damschroder asked Mr. Gardner to describe the budget process and major activities contained within the proposed 2020 budget. Mr. Gardner presented the 2020 budget and major assumptions, including staffing, grant making, Medigap and program support. He noted that if adjustments are necessary, they will be presented in 2020.

The following motion was made by Mr. Pretty and seconded by Ms. Alexander:

RESOLVED, that the budget for 2020, as presented to the Michigan Health Endowment Fund Board of Directors, be, and it hereby is, ratified, adopted and approved.

The motion passed 7-0.

The next item presented by Mr. Gardner was a resolution to set the 2019 endowment and Health Fund reserve allocation. The following motion was made by Mr. Fowler and seconded by Mr. Pretty:

WHEREAS, the Fund’s Spending and Endowment Fund Policy allows the Fund to expend a portion of the money contributed to it in an amount up to the Maximum Spending Allowance which for year 6 is 67% plus funds available in the Spendable Account;

WHEREAS, the Fund received total contributions in 2019 of \$85 million; and

WHEREAS, the Act requires that \$28,050,000 be allocated to the Endowment Portfolio for purposes of meeting and complying with the Act's Accumulated Principal Goal.

NOW, THEREFORE, BE IT:

RESOLVED, that \$28,050,000 be allocated to the Fund's Endowment Portfolio; and

RESOLVED, that the Board has reviewed the amounts spent for the year to date, including Medicare Supplemental Insurance Premium subsidies required by the Act, and the Fund is anticipated to spend above the Maximum Spending Allowance for 2019, therefore, the Board hereby makes no allocation to the "Spendable Account" for 2019.

The motion passed 7-0.

Next, the board reviewed the Health Fund Values Statement from the Policy Manual which had not previously been approved. Upon a motion by Michael Williams and second by Tina Reynolds, the Board Values Statement was approved unanimously as presented. Chairman Damschroder asked the Governance Committee to review and update the current Conflict of Interest forms for board members and staff.

Adjournment

The meeting was adjourned at 3:30 pm.

Respectfully submitted,

Julie Skubik
Secretary of the meeting